

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## Meeting of the Parish Council to be held on

**Tuesday 16th April 2024, at 7.15 pm in the Old School**

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
23/24-239	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
23/24-240	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
23/24-241	<b>Parish Councillor vacancies</b> To consider any applications received for the existing Parish Councillor vacancies (members of the public will be asked to leave the room during the discussion of this item)
23/24-242	<b>Adjournment for Public Participation (maximum of 5 minutes total)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
23/24-243	<b>Minutes of Council meetings</b> Meeting of the Parish Council held on the 19th March 2024 - To confirm and sign as a correct record the minutes
23/24-244	<b>Monthly Reports</b> a) <b>Chairman's Report – to include</b> i. Chairman's Charity Account – Quarterly finance report ii. Examination of accounts for year ending 31/12/23 – To receive and approve report iii. Notification from Event Organiser – To review and consider actions iv. Any other matters to report b) <b>Wiltshire Councillor Report</b> c) <b>Vintage Meet 20<sup>th</sup> and 21<sup>st</sup> July 2024</b> -To receive any updates d) <b>Community Hall Trust Report</b> i. To receive any updates ii. To consider request received from Community Hall Trust for a Parish Council contribution towards the cost of electricity for the lighting in the top carpark e) <b>Youth Council (Cllr Taylor)</b> – Report from meeting held on 21st March, to receive any further updates, and consider any matters as necessary f) <b>Sports Facilities Working Group (Cllr Stevens)</b> – Report from meeting held on 15 <sup>th</sup> April, to receive any further updates, and consider any matters as necessary g) <b>Friends of Canada Woods &amp; Community Park Community Group</b> - To receive any updates, and consider any matters as necessary h) <b>Footpaths Working Group (Cllr Taylor)</b> - To receive any updates, and consider any matters as necessary i) <b>To receive any other reports</b>
23/24-245	<b>Highways / Maintenance issues in the village</b> a) Damage to platform on large piece of play equipment in Brodwell Play Area

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	<ul style="list-style-type: none"> <li>i. Update regarding repair</li> <li>ii. Consider use of CCTV</li> <li>b) Landslide Parsonage Lane – Update</li> <li>c) Traffic Surveys carried out on Parsonage Lane, Church Street, and Lavington Hill from 29/1/24 to 4/2/24 – Review results and consider actions</li> <li>d) Lavington Hill road name sign – Update</li> <li>e) Gap in Broadwell Play Area fencing - Update</li> <li>f) Any other updates</li> <li>g) New matters to report for Handyman contractor / Parish Steward (18<sup>th</sup> and 22<sup>nd</sup> April) / Footpath, Amenity Land contractor / Wiltshire Council</li> <li>h) Bollard on the Clays – Review damage and agree actions</li> <li>i) Riverbank slippage in Canada Woods – Update and agree actions</li> <li>j) Off-road motorbikes using village footpaths – To note and agree actions</li> <li>k) Damage to wall at bottom of steps in Roman Way, and surrounding pumping/power station on Grove Road – Review damage and consider actions</li> </ul>
23/24-246	<p><b>Community Orchard in Community Park</b></p> <ul style="list-style-type: none"> <li>a) Review and consider feedback from open sessions over weekend of 13<sup>th</sup> and 14<sup>th</sup> of April</li> <li>b) Agree final layout for fruit trees</li> <li>c) Consider request from neighbouring resident for removal of hedges and trees growing against boundary fences</li> </ul>
23/24-247	<p><b>Start time of Parish Council meeting</b></p> <p>Consider request to change start time of Parish Council meetings to 7pm</p>
23/24-248	<p><b>Parish Council website and Facebook page</b></p> <ul style="list-style-type: none"> <li>a) Website - Consider if / what additional documents should be uploaded to accompany the Parish Council meetings agenda</li> <li>b) Facebook page – Review rules and Admin role for Facebook page</li> </ul>
23/24-249	<p><b>Correspondence Received</b></p> <ul style="list-style-type: none"> <li>a) Wiltshire Council Elections – Confirmation that no requests had been received to hold an election for the Councillor vacancy, and the Parish Council can therefore proceed with co-option of a new Councillor following the resignation of Ann Earley – To note</li> <li>b) Rural Village Group – Invitation to continue with membership after end of free one-year trial – Consider request</li> <li>c) Kings Road resident – Details of slurry tanks using lane and causing damage to verges and edges – Matter reported to Wiltshire Council by resident and response received – To note</li> <li>d) Path Maintenance Group form by Mid-Wilts Ramblers – Offer to help with footpath maintenance – Details forwarded to 'Footpaths Working Group', to note</li> <li>e) Local Community First Responder – Request for provision of 'Bleed Kit' to aid in the treatment of severe haemorrhages, as an addition to the defibrillator – Consider request</li> </ul> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
23/24-250	<p><b>Planning applications, decisions, and any other planning issues</b></p> <ul style="list-style-type: none"> <li>a) To note receipt of planning applications received which have been considered at a Planning Committee meeting – There were none</li> <li>b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> <li>i. PL/2024/01634 11 The Ham, Market Lavington. Two storey extension to front of property – No Objections</li> <li>ii. PL/2924/00922 75 High Street, Market Lavington. Reconstruction of</li> </ul> </li> </ul>

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	<p>existing timber garage as existing including a new brick plinth – No Objections</p> <ul style="list-style-type: none"> <li>iii. PL/2024/00396 South Lawn, Kings Road, Market Lavington. Erection of detached garage / studio and proposed entrance gates (resubmission of PL/2023/09793) – No objections with comments</li> <li>iv. PL/2023/10264 Windmill House, Kings Road, Market Lavington. Construction of new single storey steel barn for domestic storage and parking in stable yard to rear of property – No objections</li> </ul> <p>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>d) To note recent planning application decisions made by Wiltshire Council</p> <ul style="list-style-type: none"> <li>i. PL/2023/09793 South Lawn, Kings Road, Market Lavington. Erection of detached garage with studio over - Refuse</li> <li>ii. PL/2023/09813 19 Northbrook, Market Lavington. Two storey extension - Approve with Conditions</li> <li>iii. PL/2023/09907 (LBC) &amp; PL/2023/09155 The Barn, 2 Church Street, Market Lavington. Conversion of portion of existing attached store/workshop into boot room, with shower room behind and form internal door opening into existing kitchen. External alterations to change existing door into window into the kitchen. Installation of new timber personnel door into existing barn door and new drainage trenching into existing concrete floor. Installation of new insulated studwork wall. Internal changes to doors - Approve with Conditions</li> <li>iv. PL/2024/00182 (Proposed Works to Trees in a Conservation Area) 6 High Street, Market Lavington. T1. Beech Tree - Up to 15% thin to canopy and reduce by up to 3 meters. T2. Apple Tree - Remove. T3. Scots Pine - Remove - growing too close to Beech tree - No Objection</li> <li>v. PL/2024/00201 (Works to a Protected Tree) 5 Shires Close, The Spring, Market Lavington. T1 Alder T2 Norway Maple T3 Alder T4 Alder T5 Norway Maple - Reduce by up to 2 metres. T6 Willow - Pollard at a height of up to 3 metres - Approve with Conditions</li> <li>vi. PL/2024/02761 Bouverie Lodge, Spin Hill, Market Lavington. Scots Pine – Remove - Decision Notice for a 5 Day Notice</li> <li>vii. PL/2024/02081 (Prior Notification) Land at Freith, Freith. Proposed agricultural storage building - Prior Approval Not Required</li> <li>viii. PL/2024/00396 South Lawn, Kings Road, Market Lavington. Erection of detached garage / studio annexe and proposed entrance gates and posts (Resubmission of PL/2023/09793) - Approve with Conditions</li> <li>ix. PL/2024/00922 75 High Street, Market Lavington. Reconstruction of existing timber garage as existing including a new brick plinth - Approve with Conditions</li> </ul> <p>e) Planning Application PL/2023/10388 Land South of The Spring, Market Lavington. Outline planning permission, (matters to be considered: Access only) for up to 14 dwellings (Use Class C3) and a food store (Use Class E (a)), together with open space, drainage, parking and associated access, infrastructure, landscaping and removal of bus shelter – To receive an update, and consider any matters as necessary</p> <p>f) Neighbourhood Plan Review</p> <ul style="list-style-type: none"> <li>i. Review feedback from call-out for volunteers to be on a Steering Group</li> <li>ii. Approaches from Agents acting on behalf of Developers – To note</li> <li>iii. To considered whether or not to proceed with review of Neighbourhood Plan</li> </ul>
23/24-251	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) To receive and consider financial reports – receipts and payments details for March 2024 (including any card payments, direct debits, and payments made</li> </ul>

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	<p>in-between meetings), bank reconciliation and budget position for the financial year-to-date</p> <ul style="list-style-type: none"><li>b) To approve payment of 'card / online Payments' for April 2024</li><li>c) Consider electrical quotes obtained for dedicated mains LV supply to be installed for the new Fire Alarm system control panel</li><li>d) Consider request from WI for contribution from Parish Council towards cost of complete overhaul of one of the raised beds in the Market Place</li></ul>
23/24-252	<p><b>General Parish Matters</b> Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
23/24-253	<p><b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
23/24-254	<p><b>Date of next Meeting</b> Annual Parish Council Meeting – Tuesday 21st May 2024</p>
23/24-255	<p><b>Closure of meeting</b></p>