

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## Meeting of the Parish Council to be held on

**Tuesday 21st December 2021, at 7.15 pm in the Old School**

*Carol Hackett*

**Carol Hackett - Parish Clerk**

**PLEASE NOTE THAT FOLLOWING NEW GOVERNMENT RESTRICTIONS, FACE COVERINGS  
WILL BE REQUIRED TO BE WORN DURING THE MEETING  
(UNLESS YOU ARE EXEMPT OR HAVE A REASONABLE EXCUSE)**

	<b>AGENDA ITEM</b>
21/22-198	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
21/22-199	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
21/22-200	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
21/22-201	<b>Minutes of Council meetings</b> a) Meeting of the Parish Council held on the 16th November 2021 - To confirm and sign as a correct record the minutes b) Meeting of the Highways, Recreation, Amenity & Footpaths Committee (HRAF) held on 23rd November 2021 - To note the draft minutes, ask any questions arising from the minutes, receive updates, and consider further the following matters: i. To consider for approval expenditure on three new road signs for Townsend at a cost of approx. £250 each ii. To consider for approval re-allocating the following two Earmarked Reserve amounts '20mph limit' (£2,500) and 'footpath MLAV50' (£1,500) to a new Earmarked Reserve account 'Canada Woods Project' c) Meeting of the Old School Committee (OS) held on 23rd November 2021 - To note the draft minutes, ask any questions arising from the minutes, and receive any updates d) Meeting of the Finance & Management Committee (M&F) held on 14 <sup>th</sup> December 2021 – To note the draft minutes, ask any questions arising from the minutes, and consider for approval the following matters: i. To consider for approval the draft budget and precept requirement for 2022/23 ii. To consider for approval the priorities and aspirations for the Parish Council for the next few years, as detailed in the M&F Committee minutes iii. To consider for approval the revised Parish Council Standing Orders iv. To consider for approval the Governance, Finance & Management Risk Register
21/22-202	<b>Monthly Reports</b> a) <b>Chairman's Report</b> – To include quarterly 'Chairman's Charity Account' report, and an update regarding the Community Minded Person of the Year Award b) <b>Wiltshire Councillor Report</b>

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	<p><b>c) Community Hall Trust</b></p> <ul style="list-style-type: none"> <li>i. Receive a report from Cllr Earley (Parish Council representative on the Trust Committee)</li> <li>ii. Meeting of the Joint liaison Committee 30/11/21 - To note the draft minutes, ask any questions arising from the minutes, and consider further any matters as necessary</li> </ul>
21/22-203	<p><b>Highways / Maintenance issues in the village</b></p> <ul style="list-style-type: none"> <li>a) Update on matters previously reported to include: <ul style="list-style-type: none"> <li>i. Vehicular access along the Clays / proposal for bollards – To receive any updates, and consider further as necessary. Consider positioning and quotes obtained for drop-down bollards</li> <li>ii. Request from St Barnabas School for possible removal of kissing gate at end of footpath adjacent to the school MLAV14 – Review any additional information received, and consider matter further</li> <li>iii. Auto Speed Watch Camera Device – Review feedback received from local village who have used the device, consider quote obtained for its purchase, and agree any further action</li> </ul> </li> <li>b) New matters to report</li> <li>c) Market Place car park – Consider positioning of disabled parking spaces</li> </ul>
21/22-204	<p><b>Skateboard / BMX one-day Pro-show event</b></p> <p>Receive an update from Cllr Stevens regarding the outcome of grant application submitted to the Area Board. Agree date for one-day Pro-show in June 2022</p>
21/22-205	<p><b>Relocation of Library to Old School Dr John Reid Room</b></p> <p>Receive any updates. Consider for approval the Side Letter, and Lease Agreement between Market Lavington Parish Council and Wiltshire Council relating to The Dr. John Reid Meeting Room</p>
21/22-206	<p><b>COVID-19</b></p> <p>To review and consider any revised Government Restrictions, and other guidance received</p>
21/22-207	<p><b>Correspondence Received</b></p> <ul style="list-style-type: none"> <li>i. Email from West Lavington resident – Enquiry whether Parish Council interested in holding a joint Jubilee event – Discuss</li> <li>ii. Email from local resident – Update regarding proposals for new railway station - Discuss</li> <li>iii. Email from local resident – Comments regarding south side of top Community Hall carpark – Discuss</li> <li>iv. Email from local resident – Notification of possible land for sale, and suggestion for use as allotments and community orchard – Discuss</li> <li>v. Email from local resident – Suggestion for possible diversion of footpath MLAV19 (fallen into disrepair) - Discuss</li> </ul> <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
21/22-208	<p><b>Planning applications, decisions and appeals</b></p> <ul style="list-style-type: none"> <li>a) To note receipt of planning applications received which have been considered at a Planning Committee meeting PL/2021/11027 14 The Rectory, Church Street, Market Lavington. SN10 4DT. Hazel (T1) – re coppice. Willow (T2) – fell to ground level. Group of hazels (T3) – re coppice.</li> <li>b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> <li>i. PL/2021/10568 5 The Clays, Market Lavington. SN10 4AY. Fell walnut tree – No objections</li> <li>ii. PL/2021/09537 21 White Street, Market Lavington. SN10 4DP. Alterations to the house and an extension at the rear – Comment: Welcome revised</li> </ul> </li> </ul>

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	<p>plans, concerns and questions raised</p> <ul style="list-style-type: none"> <li>iii. PL/2021/09656 13 Canada Rise, Market Lavington. SN10 4AD. To refurbish the existing flat roof at the rear of the property and add a balustrade to create a bedroom terrace – No objections with comment</li> <li>iv. PL/2021/09671 Stream Cottage, Northbrook, Market Lavington. SN10 4AN. Construct a small timber, domestic garage – No objections with comment</li> <li>v. PL/2021/09674 Wickersley, Parham Lane, Market Lavington. SN10 4QA. Proposed garage – amended proposal for previously consented design – No objections with comment</li> </ul> <p>c) To consider for approval Parish Council response to Planning Enforcement Appeal Ref. ENF/2021/ Inspectorate Ref: APP/Y3940/C/21?3284019 &amp; 3284020– Land lying to the northwest of Bouverie Lodge, Spin Hill, Market Lavington. SN10 4NS</p> <p>d) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>e) To note recent planning application decisions made by Wiltshire Council</p> <ul style="list-style-type: none"> <li>i. PL/2021/09161 - Proposed Works to Trees in a Conservation Area PALM HOUSE, 48 HIGH STREET, MARKET LAVINGTON, DEVIZES, SN10 4AG. T1 Lime, remove epicormic growth back to pollard. T2 Holly 50% crown reduction. T3 &amp; T4 Yew trees, 40% crown reduction - No Objection</li> <li>ii. PL/2021/06621 57 High Street, Market Lavington, Wilts, SN10 4AG. Proposed loft conversion incorporating rear flat roof dormer and insertion of a window in the side elevation at second floor level - Approve with Conditions</li> <li>iii. PL/2021/08651 Hazeldene, Ledge Hill, Market Lavington, Devizes, SN10 4NW. Front and side extensions with associated roof alterations (resubmission of 15/04938/FUL) - Approve with Conditions</li> <li>iv. PL/2021/09671 STREAM COTTAGE, NORTHBROOK, MARKET LAVINGTON, DEVIZES, SN10 4AN. Construct a small timber, domestic garage - Approve with Conditions Application</li> <li>v. PL/2021/09401 SPRING VILLA, 39 CHURCH STREET, MARKET LAVINGTON, SN10 4DU. ERECTION OF A SINGLE STOREY EXTENSION AND INTERNAL ALTERATIONS - Approve with Conditions</li> <li>vi. PL/2021/09674 Wickersley, Parham Lane, Market Lavington, SN10 4QA. Proposed garage. Change of roof form (resubmission of approval 20/06593/FUL) - Approve with Conditions</li> </ul>
21/22-209	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) To receive and consider financial reports – receipts and payments details for November 2021 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date</li> <li>b) To approve payment of ‘cheques / on-line Payments’ for December 2021</li> <li>c) To consider for approval any requests received for Grant Funding in the 3<sup>rd</sup> quarter of 2021/22 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred)</li> <li>d) Quarterly check of Parish Council accounts by Chairman of Management &amp; Finance committee – Report from Chairman following review of accounts as at 31/10/21</li> </ul>
21/22-210	<p><b>General Parish Matters</b></p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>

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21/22-211	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation
21/22-212	<b>Dates of next Meeting/s</b> Parish Council meeting – Tuesday 18th January
21/22-213	<b>Closure of meeting</b>