

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## **Zoom Teleconferencing Meeting of the Council to be held on Tuesday 16th June 2020, at 7.15 pm**

**If you would like to view the meeting, and/or submit a written question or comment, please contact the Parish Clerk before 5pm on the day of the meeting**

Carol Hackett

Carol Hackett - Parish Clerk

	<b>AGENDA ITEM</b>
20/21-17	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-participation
20/21-18	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
20/21-19	<b>Adjournment for Public participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters
20/21-20	<b>Monthly Reports – To note updates provided, ask any questions, and consider any matters as necessary</b> a) <b>Market Lavington Neighbourhood Plan – Update:</b> Copy of Examiners Report and Wiltshire Councils Decision Notice, and statement of modifications uploaded onto Parish Council website. Copy of revised plan and accompanying Evidence Base Report also uploaded, but subsequently removed at Wiltshire Council's request, and replaced with Reg.16 version of the plan, until such time that the revised plan has been reviewed by them b) <b>Chairman's Report –</b> i. The Chairman has been investigating a complaint from a parishioner, continuing to weed kill curbs around the village, and following a complaint from a West Lavington Parishioner has inspected a fence placed across footpath MLAV3 near Dauntsey Manor and contacted the landowner. For information to councillors the <a href="http://marketlavington.org.uk">marketlavington.org.uk</a> website will be closing down on August 2 <sup>nd</sup> ii. Chairman's Charity Account – Quarterly Report ( <i>copy of receipts &amp; payments summary sheet, and Asset Register attached</i> ) c) <b>Wiltshire Councillor Report – (to follow when received)</b> d) <b>Police Report – Report received and circulated 3/6/20</b>
20/21-21	<b>Council meetings</b> a) Remote meeting of the Parish Council held on the 19th May 2020 ( <i>copy of minutes attached</i> ) - To confirm as a correct record the minutes
20/21-22	<b>Highways / Maintenance issues in the village</b> a) Update on matters previously reported i. Lack of road signage for 'Townsend' – Review responses received, and agree positioning of new proposed signs ii. Any other matters b) Matters raised since last meeting and actions taken – To note, ask any questions, and consider any matters as necessary: c) New matters to report (Parish Steward visits: 16 & 17 June, 14 & 15 July, none in August, 15 & 16 September) i. Branches from Canada Woods overhanging gardens in Beechwood - Clerk ii. Any other matters

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20/21-23	<p><b>Correspondence Received</b> None received. <i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted during the meeting</i></p>
20/21-24	<p><b>Covid-19 / Coronavirus pandemic related matters - To note updates provided, ask any questions, and consider any matters as necessary</b>  <b>a) Employees – Update:</b> Old School cleaner furloughed (initially from 30/3/20 to 31/5/20). Funds received from original application for government Job Retention Scheme. <b>Consider further:</b> Review current furlough situation</p>
20/21-25	<p><b>New Councillor emails / Social media</b>  a) To receive and review feedback from Councillors regarding emails  b) Consider suggestion for Parish Council Facebook page – Cllr Myhill</p>
20/21-26	<p><b>Planning applications and decisions</b>  a) To resolve the Parish Council's comments on the planning application received as listed below:  i. 20/03988/FUL Orchard Cottage, 37 The Spring, Market Lavington. Existing single storey extension to the front of property to be extended to the west side and converted to two storey, two storey rear extension and replacement garage   b) To note recent planning application decision made by Wiltshire Council  i. 20/02918/TCA Broadwell Cottage, 23 White Street, Market Lavington. T1 Robina – Dead tree to be removed to ground level – No Objection   c) Appeal notifications - Consider response to be submitted to Planning Inspectorate  i. Glyndene, 8 Fiddington Hill, Market Lavington 19/08155/FUL (deadline 2/7/20) (<i>suggested response submission attached</i>)  ii. Former Pig Breeding and Rearing Building, Stobberts Agricultural Buildings, South of Stobberts Road, Market Lavington 19/08171/PNCOU (deadline 3/7/20)</p>
20/21-27	<p><b>Finance</b>  a) To receive, consider and approve financial reports - receipts and payments details for May 2020 (including any card payments, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date (<i>copies attached</i>)  b) To approve payment of 'cheques / on-line Payments' for June 2020 (including any payments made in-between meetings) (<i>schedule of payments and copies of accompanying invoices to be provided before meeting</i>)  c) To consider for approval any requests received for Grant Funding in the 1st quarter of 2020/21 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred)  d) Year-end balances 2019/20 -To review the year-end balances as at 31/3/20, and consider proposals for carrying forward any unspent provisions into 'Earmarked Reserve' (as per financial regulations para. 4.3) (<i>additional information attached</i>)  e) Parish Council IT – Update by Clerk and consider if further equipment required</p>
20/21-28	<p><b>General Parish Matters</b> Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
20/21-29	<p><b>Adjournment for Public participation (maximum of 5 minutes)</b> Opportunity for councillors to hear statements from members of the public on non-</p>

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	agenda items
20/21-30	<b>Date of next Meeting</b> Parish Council meeting – Tuesday 21st July 2020 at 7.15pm
20/21-31	<b>Closure of meeting</b>