

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Zoom Teleconferencing Meeting of the Council to be held on Tuesday 19th May 2020, at 7.15 pm

If you would like to view the meeting, and/or submit a written question or comment, please contact the Parish Clerk before 5pm on the day of the meeting

Carol Hackett

Carol Hackett - Parish Clerk

Due to the current pandemic, the meeting agenda will concentrate on essential business only.

	AGENDA ITEM
20/21-1	Apologies for Absence To receive apologies for absence and consider reasons for non-participation
20/21-2	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
20/21-3	Adjournment for Public participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters
20/21-4	Monthly Reports – To note updates provided, ask any questions, and consider any matters as necessary a) Market Lavington Neighbourhood Plan – Update: Revised plan and accompanying Evidence Base Report received from Consultant, and circulated to members of Steering Group and Parish Councillors. Both documents now submitted to Wiltshire Council for review and preparation of Referendum (this probably won't take place until May 2021 due to COVID-19) b) Chairman's Report – I have passed on a complaint about smoke from a fire to the landowner and Wiltshire Council. I have made inspections of Broadwell and Elisha Field in response to complaints. I have started spraying parts of the village pavements and footpaths with weed killer, which will continue until the end of May c) Wiltshire Councillor Report – <i>(to follow when received)</i> d) Police Report – <i>already circulated 11/5/20</i>
20/21-5	Council meetings a) Remote meeting of the Parish Council held on the 21st April 2020 (<i>copy of minutes attached</i>) - To confirm as a correct record the minutes
20/21-6	Highways / Maintenance issues in the village a) Update on matters previously reported b) Matters raised since last meeting and actions taken – To note, ask any questions, and consider any matters as necessary: i. Water bubbling up through broken collapsed tarmac at edge of Broadwell car-park – Wiltshire Council to clear gulleys on White Street and jet the line in 7/8 weeks ii. Lack of road signage for 'Townsend' – sites identified for 3 new signs, and letters sent to residents seeking permission to erect signs on their fences if necessary c) New matters to report d) Footpath MLAV50 – Review correspondence received from Solicitor (<i>to follow when received</i>)

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

20/21-7	<p>Correspondence Received None received. <i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted during the meeting</i></p>
20/21-8	<p>Covid-19 / Coronavirus pandemic related matters - To note updates provided, ask any questions, and consider any matters as necessary</p> <p>a) Employees – Update: Old School cleaner furloughed (initially from 30/3/20 to 31/5/20) and application submitted for government Job Retention Scheme</p> <p>b) Market Lavington Covid-19 Support Group – Update: Grant application submitted to SSEN for items to support the Groups' volunteers, for £472 approved – Clerk liaising with Support Group organiser to purchase equipment. Consider further: suggestion from Organiser.</p>
20/21-9	<p>Parish Council Website / New Councillor emails To receive and review feedback from Councillors</p>
20/21-10	<p>Planning applications and decisions</p> <p>a) To note receipt of planning applications received which have not been considered at a Planning Committee meeting NONE</p> <p>b) To note recent planning application decisions made by Wiltshire Council</p> <p>i. 20/02233/TCA 29 White Street, Market Lavington. Cherry tree remove – No Objection</p> <p>ii. 20/02516/CLP 16 Fiddington Hill, Market Lavington. Use of land to station a mobile home family annexe for use incidental to the main dwelling – Approve</p> <p>iii. 20/01630/LBC Manor House, Wick Lane, Littleton Panell. Rebuild a section of garden wall – Approve with conditions</p>
20/21-11	<p>Finance</p> <p>a) To receive, consider and approve financial reports - receipts and payments details for April 2020 (including any card payments, and payments made in-between meetings), and bank reconciliation (<i>copy attached</i>)</p> <p>b) To approve payment of 'cheques / on-line Payments' for May 2020 (including any payments made in-between meetings) (<i>schedule of payments and copies of accompanying invoices to be provided before meeting</i>)</p>
20/21-12	<p>Parish Council Accounts year ending 31st March 2020</p> <p>a) Internal Audit – Review report and consider recommendations (<i>copy of report, and accompanying AGAR page attached</i>)</p> <p>b) To review and approve the 'Governance, Finance & Management Risk Register' (<i>copy attached</i>)</p> <p>c) To approve and sign section 1 of the Annual Governance and Accountability Return (Annual Governance Statement 2019/20) (<i>copy attached</i>)</p> <p>d) To consider, approve and sign section 2 of the Annual Governance and Accountability Return (Accounting Statements 2019/20) (<i>copy of section 2 and other year-end account information attached</i>)</p> <p>e) To review and approve the asset register (<i>copy attached</i>)</p> <p>f) To review and approve the schedule of Earmarked / Restricted Reserves (<i>copy attached</i>)</p>
20/21-13	<p>General Parish Matters Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information</p>
20/21-14	<p>Adjournment for Public participation (maximum of 5 minutes) Opportunity for councillors to hear statements from members of the public on non-agenda items</p>

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

20/21-15	Date of next Meeting Parish Council meeting – Tuesday 16th June 2020 at 7.15pm
20/21-16	Closure of meeting