

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

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Old School Hall Committee Meeting to be held on

Thursday 10th May 2018, at 7.15pm in the Old School, Market Lavington

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
17/18-450	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
17/18-451	Declarations of Interest and Dispensations to Participate <ul style="list-style-type: none">a) To receive declarations of interest in respect of matters contained in this agendab) To receive any dispensation requests received
17/18-452	Minutes of Council Committee meeting To confirm and sign as a correct record the minutes of the Old School Committee meeting held on the 3rd April 2018 (<i>copy attached</i>)
17/18-453	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
17/18-454	Update on actions agreed at last meeting <ul style="list-style-type: none">a) VAT registration – Update by Clerkb) Request for hand rail to be installed at the bottom of the steps on the right hand side of the building / need to improve and regularise signage on the exterior of the Old School – Review draft designs prepared by Cllr Davisc) Fire Risk Assessment document – Defer until after Restoration Project completedd) Reference for CDM Advisor – Update by Clerke) 'Sponsoring a tile' / 'Just Giving' page – Update by Cllr Davisf) Disposal of existing meeting room table and chairs – Update by Clerk
17/18-455	Old School Restoration Project <ul style="list-style-type: none">a) Pre Contract Meeting held on Wednesday 9th May - Updateb) Storage of Parish Council equipment – Decide how many storage units required, and finalise arrangements for when and how equipment will be movedc) Cash Flow implications for project – Review when contract payments will need to be made and Grant Claims submitted, and consider what implications this might have for Cash Flow etc.d) Storage, Tables and Chairs – Consider requirements following restoratione) Old School website – Consider development timetablef) Photographic evidence – Consider arrangements for taking photos before and during the Restoration Workg) Any other updatesh) Next steps - consider
17/18-456	Other Old School Hall business Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
17/18-457	Date of next Meeting Agree
17/18-458	Closure of meeting